

RISK ANALYSIS AND MANAGEMENT SYSTEM

SITUATION: VISIT TO MT RUAPEHU SKI AREAS



Undesired Events	Journey to Mt Ruapehu	At Mt Ruapehu	
	Vehicle breakdown Traffic accident Forgetting equipment	Illness of child or supervisor Student homesick Student separated from group Theft of personal property Loss of equipment Breakage of equipment Fatigue Ski / Board injury Snow blindness Severe cold or Hypothermia Death	
Casual Factors	People	Equipment	Environment
	Unskilled drivers Overseas drivers Lack of control over group Inadequate planning Poor communication Peer pressure Pre-existing medical conditions Lack of area knowledge	Poor vehicle maintenance Inappropriate clothing Incorrect equipment Poorly maintained equipment Lack of food and drink	Hazardous road conditions Cold Wet Low visibility Wind chill factor
Risk Management Strategies	NORMAL OPERATION		
	People	Equipment	Environment
	Drivers to have correct licence Plan appropriate trip for the group Active management of group safety during activity Obtain all necessary information beforehand Knowledgeable, experienced group supervisors	WOF and Reg on all vehicles Sufficient insurance of all drivers Necessary equipment checked by group supervisors All participants checked for required equipment All participants using sun block and protective eyewear Adequate food and fluid intake monitored Appropriate clothing worn at all times Loose clothing tucked in when on lifts and tows	Check weather forecast and snow report Liaise with Mt Ruapehu staff for operational facilities Appropriate clothing and equipment used for weather conditions
Relevant Industry Standards Applicable	EMERGENCY		
	First Aid kit carried at all times Mt Ruapehu staff provide medical response and care Cell phone carried by supervisors Contact details left with Mt Ruapehu Customer Services Extra food and drink available		
Relevant Industry Standards Applicable	Land Transport Safety Authority Vehicle Licensing Regulations Land Transport Safety Authority Driver Regulations Occupational Health and Safety Act		
Policies and Recommended Guidelines	All participants complete a medical form prior to trip, which can be left with the respective Accident and Medical Centre for the duration of the visit Supervisory staff have first aid training First Aid kit carried at all times Organisers make adequate planning and gather as much information as possible before arrival Carry out daily checks on equipment Check weather and snow reports before coming up to the ski field Maintain control and communication by having the correct ratio of supervisors to students		
Skills Required by Staff	Good group management and facilitation skills Risk management awareness Good level of fitness Current First Aid qualification		